



UNIVERSITY OF CALIFORNIA PRESS

## Job Opening – Acquisitions Editor, Science

University of California Press seeks an Acquisitions Editor to develop a new list in science. We are open to areas of science that build on the strengths of the UC system, and we are interested in hearing from candidates with creative ideas about how to build on these strengths.

### Responsibilities

- Works with the editorial director to develop a new publishing strategy for science at UC Press; candidates will be asked to propose specific areas of science in which to focus the program.
- Develops network of leading scholars, authors, and agents in the US & beyond for the purpose of obtaining manuscripts.
- Conceives of book ideas.
- Judges whether projects are publishable editorially & financially; obtains critical readings; presents them before the faculty Editorial Committee.
- Collaborates with Sales & Marketing staff to effectively position titles, & develop necessary sales & marketing materials; conducts market research so as to judge the sales potential of potential projects.
- Works with production to ensure proper preparation of manuscripts & set schedule priorities for books.
- Travels to academic conferences and visits campuses.

### Qualifications

- Bachelor's degree and/or equivalent experience/training.
- Proven knowledge of scholarly publishing; 2-3 years of experience acquiring trade or scholarly books.
- Entrepreneurial skills to identify, create, develop, & evaluate book concepts & proposals that have a high degree of editorial or financial impact.
- Skills in understanding & using financial models to demonstrate financial viability & goals of projects.
- Excellent communication & interpersonal skills to establish & maintain strong working relationships with internal & external parties.
- Analytical, critical thinking, project management, & problem resolution skills. Strong negotiation skills.
- Knowledge & understanding of industry standards for editorial acquisitions to successfully manage book projects through all stages of the publishing process.
- Has capability to fundraise for book projects.

### About UC Press

UC Press is one of the most forward-thinking scholarly publishers in the nation. For more than 125 years, it has championed work that influences public discourse & challenges the status quo in multiple fields of study. UC Press strives to drive progressive change by seeking out & cultivating the brightest minds & giving them voice, reach, & impact.

**Qualified candidates can submit a resume and cover letter online at:  
[jobs.ucop.edu/applicants/Central?quickFind=62208](https://jobs.ucop.edu/applicants/Central?quickFind=62208)**

The University of California is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability, age or protected veteran status.